

HOW TO RUN FOR STATE OFFICE

We are so very glad that you are considering running for an office in the State Court for the state of Colorado. Now that you have decided that you might like to run, we are hoping to make the process as painless as possible. There are some important steps that you need to take to help the nominating committee.

1. Check out the Duties of the office you are running for (in the Tools of the Trade and in the December newsletter) to make sure you really are interested in running for the office. Feel free to call or email any of the current or past officers for their input. If you still wish to run, follow the next steps.
2. On the “Endorsement by Court” form, replace all of the red parts with your information (leaving spaces for the Regent and Financial Secretary to sign) and take it to your January meeting. Tell your court that you would like to run for a State office, and ask for their endorsement. Have the Regent and Financial Secretary sign. (You need to have your dues paid current before the Financial Secretary can sign. This needs to be done at the January meeting because you must have the paperwork postmarked to the nominating committee by February 1, 2017.
3. On the “Consent to Serve” form, replace all of the red parts with your information. Be sure to sign it!
4. Write a short letter of introduction telling a bit about yourself and why you want to run for the office—nothing really long or involved, just a quick overview of your qualifications for the office you are running for.
5. Place the “Endorsement by Court”, the “Consent to Serve”, and your letter in an envelope along with a photo of yourself and mail to Roberta Zen, Nominating Committee Chairman, 401 Douglas, Sterling, CO 80751. **IT IS REALLY IMPORTANT THAT THIS PAPERWORK BE MAILED BY MARCH 1, 2019** so that the Nominating Committee has time to find people to run for vacant offices and get their report prepared before the convention in June.

Again, we wish to thank you for running for State Office and look forward to the next two years.